



# Board Meeting Minutes

Beaches Community Centre (BCC)  
February 18, 2025 at 6:00 p.m.  
65 Arthur Road, Victoria Beach, MB R0E 2C0

## Attendance

**Board Members:** Brad Patzer (President), Laurie Danwich, Trista Demedeiros, Bill Hurtig, Gary Wingate

**Absent with Notice:** Drew Allwright, Dennis Muldrew, Nichole Zarazun, Tiffanie Lauze

**Members:** John Heppenstall, Bruce Morrison, Fay Morrison, Murray Otter, Tracey Patzer

### 1. Call to Order

Quorum was established, and Brad Patzer, President, called the meeting to order at 6:05 p.m.

### 2. Agenda

The agenda was circulated in advance of the meeting and no additions were requested.

## Motion:

### 2025.02.18-01

*That the Board approved the agenda as presented.*

Motion moved by Trista Demedeiros, seconded by Laurie Danwich. Carried.

### 3. January , 2025 Board Meeting Minutes

## Motion:

### 2025.02.18-02

*That the Board approved the January 14, 2025 Board Meeting minutes as presented.*

Motion moved by Bill Hurtig, seconded by Gary Wingate. Carried.

### 4. President's Report – none

### 5. Financial Report

The income statement and balance sheet were circulated in advance of the meeting. Laurie Danwich expanded on the handwritten notes:

- Gary enquired about cost of goods sold in the bar. Laurie and Tracey explained that it would require frequent inventory-taking to provide an up to date report on COGs. It was explained that the inventory is reduced as year end approaches, and a full inventory, which provides COGS is taken at year end.

- Laurie is getting familiar with QuickBooks but would like help converting to it at the beginning of next fiscal year. She would like to continue tracking with Sage while the conversion is underway.
- It was agreed that it is necessary to find a volunteer who is familiar with QuickBooks to do set up the budget and initiate tracking at the beginning of FY 2025-26.

**Motion:**

**2025.02.18-04**

*That the Board approved the January 2025 Financial Reports as presented.*

Motion moved by Trista Demedeiros, seconded by Gary Wingate. Carried.

**6. Business Arising**

**6.1. Strategic Planning-** verbal update- Bill indicated that he would be working on the questionnaire provided by the facilitator from the province, Hannah Lussier. He will circulate the draft once completed for review and input from the Board before forwarding it to Hannah.

A Steering Committee for the Strategic Planning exercise will be set up to guide the process. A call for interested participants will be circulated, in the hopes of getting a representative cross-section of members to guide the process.

**7. New Business**

**7.1. Phase 1 Fitness Facility Report**

The report was circulated prior to the meeting by Murray Otter. It summarizes activities and results from the first 14 months of the fitness facility (425 ft.2 configuration). Phase 1 was a tremendous success from a community service perspective as measured by membership numbers, and a financial success as well.

Murray and Rumona explained that going forward revenues will be uneven, and that accumulated profits will be used to ensure expenses are covered. Monthly reporting will continue.

Virtually all capital expenditures have occurred, with a few remaining purchases to be completed within the next month.

The Board congratulated the Fitness Facility Management Committee of Murray, Rumona and John Heppenstall for their fine work and service.

**8. Committee Reports**

Committee Reports were submitted by the Fitness Facility, Building, Youth and Financial were circulated in advance of the meeting.

**9. Committee Reports**

- 9.1. Pickleball – *nothing to report*
- 9.2. Canteen - Tracey Patzer – *no report*
- 9.3. Bar - Tracey Patzer - New cooler has been purchased, at a cost of just under \$3,000.
- 9.4. Building - Bruce Morrison

Aside from his written report, Bruce indicated that there have been repeated problems with the heating system, relating to sensors, and it has been challenging to communicate with Cimco to resolve the situation. Bruce indicated that Drew feels we need to acquire a dedicated laptop to improve problem resolution. The Board accepted this: Bruce will touch base with Drew to confirm what is required. John Heppenstall indicated that he could help with the acquisition of a computer once requirements are determined.

- 9.5. Marketing, Communications and Programming - John Heppenstall- *no report this month*
- 9.6. Fitness Facility - Murray Otter – *Murray updated verbally on his written report. He and Rumona indicated that membership update was particularly strong in January. This is not unusual (New Year's resolution syndrome). It was also in advance of the price increase as of Feb. 1, and in response to the expanded facility being more attractive. Laurie added that she is seeing quite a few new names in the membership applications, related to Fitness Facility members joining the community centre. For the new facility rent will be more than double previously, but the cost is the same per square foot as it was in Phase 1.*
- 9.7. Memberships- *Rumona indicated that a process to capture all new memberships and renewals for persons who do not register online has been finalized.*
- 9.8. Country Market - Sharon Leggatt- *no update. Laurie indicated that the Board will have to decide whether the Artisan Market will occur in the coming year. Laurie will provide John with information on the Artisan Market once it is available.*
- 9.9. Bingo - *no report*
- 9.10. Curling - Tiffanie Lauze- *Tiffanie was absent. It was noted that the Men's Bonspiel is this coming weekend.*
- 9.11. Basketball - *nothing to report*
- 9.12. Youth – Dayna Ford- *Dayna submitted a written report. She requested use of the facility on several dates. Bruce indicated that the building was available, so her requests are approved.*

*In her report Dayna mentioned that she has acquired a bell, which is required to manage timely play on the curling rink. Her husband is willing to donate the bell: the Board thanks him for this. The challenge is to find a person or persons to manage the bell and timing of games.*

*Dayna also was asking the Board's position re: the Golden Girls. The Board decided last meeting that our facility would be offered "as is", without accommodations requested by Golden Girls organizers, but it appears that Dayna was not informed. Tiffanie will be asked to let Dayna know the Board's response.*

## 10. Affiliate Committee Reports

- 10.1. VB Snow Drifters – Barbra Kania – *no report received.*
- 10.2. Merry Makers – Laurie Danwich- *written report provided by Laurie. Merry Makers are considering the acquisition of seating around the BCC grounds.*

**10.3.** XC Ski Club – Dana Hlady- *Dana submitted a written report. Snowmobiles are driving over some of the ski trails. Brad feels there is an opportunity for stakeholders (XC Trails, Snow Drifters, the RM and the Fire Department (who are cutting fire breaks that could become trails) to collaborate to clarify on which trails are for skiing, and which are for walking. One goal would be to create an overall map for all uses. Brad to follow up.*

**Motion:**

**2025.02.18-05**

*That the Board approved the Committee and Affiliate Committee Reports as presented.*

Motion moved by Laurie Danwich, seconded by Gary Wingate. Carried.

**Roundtable:**

- Bill indicated that the EBSS Board agreed a meeting would be useful. The meeting will occur in the spring, when all members of both Boards are expected to be available.
- Public Works has helped with rink management, with the goal of having the rink in peak form for weekends in particular.
- Bill thanked Gary for making Blue Water equipment and personnel available to help clear the rink.
- Bill proposed that, given the success of the kids’ rink, the croki-curl posts be removed and stored onsite come summer. The Board agreed.
- Murray and Rumona mentioned that there will be open houses to showcase the fitness facility will begin on Saturday, Feb. 23.

The meeting closed at 7:23 p.m.

**Next Regular Board Meeting:**

Beaches Community Centre

March 11, 2025 @ 6:00 p.m.

65 Arthur Road, Victoria Beach, MB R0E 2C0

**Deliverables:**

Action	By Whom	By When
MB Hydro Lighting Assessment	Laurie	For next meeting
Post Office Flooring/Baseboards Quote	Bruce	For next meeting
New Director/Committee Chair Reporting Structure	Brad	TBD
Membership Function	John/Drew	Upcoming Meetings
Pickleball Budget	Rob	Spring 2025
Curling Budget	Tiff	Spring 2025
Quotes for skateboard donation sign	Brad	TBD
POS/ATM different options	Laurie	Fall/Winter
Advocate box for newsletters	Laurie	Not urgent
Outdoor fitness equipment exploration	Rumona	TBD
Creative Kids Report	Colleen	2025
Strategic Planning Questionnaire	Bill	

Prepare call for participants to work on the Strategic Planning Steering Committee	Bill	
Bruce confirm laptop needs with Drew	Bruce	For next meeting
Inform John of plans for Artisan Market	Laurie	
Define trail usage more clearly	Brad	